A League of Their Own Academy, LLC
4111 NW 22nd Ave Miami, Florida 33142 305-634-3673
CHILD CARE APPLICATION FOR ENROLLMENT

Student Information: Date of Birth: _____ Sex: ___ Date of Enrollment:_____

Full Name:_____
Last, First Middle Nickname
Child's Physical Address:_____

Primary Hours of Care: Full Time: 7am To 6 pm Part Time: 6 Hrs Max ***$1 per minute late!***

Days of the Week in Care: Monday Tuesday Wednesday Thursday Friday

Meals Typically Served While in Care: Breakfast, Lunch and PM Snack

Family Information: Child Lives With: _____

Mother's Name: _____ Father's Name:_____
Address:_____ Address:_____
Home Phone:_____ Home Phone:_____
Employer:_____ Employer:_____
Address:_____ Address:_____
Work Phone: _____/Cell:_____ Work Phone: _____/Cell:_____
Custody: Mother _____ Father _____ Both _____ Other _____

Medical Information:
I hereby grant permission for the staff of this facility to contact the following medical personnel to obtain emergency medical care if warranted.
Doctor:_____ Address: _____ Phone: _____
Doctor: _____ Address: _____ Phone: _____
Dentist: _____ Address: _____ Phone: _____
Hospital Preference: _____

Please list allergies, special medical or dietary needs, or other areas of concern:_____
_____
_____

Emergency Care Plan instructions (if applicable):_____
_____
_____

Contacts: Child will be released only to the custodial parent or legal guardian and the persons listed below. The following people will also be contacted and are authorized to remove the child from the facility in case of illness, accident or emergency, if for some reason, the custodial parent or legal guardian cannot be reached: ***MUST BRING ID TO RELEASE***

1)_____
Name: Relationship: Address: Work#: Home#:
2)_____
Name: Relationship: Address: Work#: Home#:
3)_____
Name: Relationship: Address: Work#: Home#:
4)_____
Name: Relationship: Address: Work#: Home#:

5)_____
Name: Relationship: Address: Work#: Home#:

6)_____
Name: Relationship: Address: Work#: Home#:

7)_____
Name: Relationship: Address: Work#: Home#:

8)_____
Name: Relationship: Address: Work#: Home#:

9)_____
Name: Relationship: Address: Work#: Home#:

Helpful Information About Child:

_____
_____
_____
_____
_____
_____

- Sections 7.1 and 7.2, of the Child Care Facility Handbook, require a current physical examination (Form 3040) and immunization record (Form 680 or 681) within 30 days of enrollment.

- Section 7.3, of the Child Care Facility Handbook, requires that parents receive a copy of the Child Care Facility Brochure, "Know Your Child Care Facility" (CF/PI 175-24)

- Section 2.8, of the Child Care Facility Handbook, requires that parents are notified in writing of the disciplinary and expulsion policies used by the child care facility,

- Minor bumps and scratches are inevitable, but we make an effort to keep the children safe through supervision and childproofing. Minor injuries receive appropriate first aid, and if an emergency injury or illness occurs, you will be contacted as soon as possible. If necessary, your child will be taken to the nearest hospital where you will be asked to meet us as per emergency release form. Please be advised that relevant information relating to the child will be shared if necessary with persons in an emergency situation.

Parents are responsible for all costs involved in emergency medical treatment, including emergency transportation, if required and agree to hold A League of Their Own Academy, LLC, its owners and its employees harmless.

Your signature below indicates that you have received the above items and that the information on this enrollment form is complete and accurate. I hereby grant permission for the staff of this facility to have access to my child's records.

_____ _____
Signature of Parent/Guardian Date:

Facility Name: A League of Their Own Academy, LLC

DISCIPLINE POLICY

Dear Parents,

We are required by Children and Families to provide parents with a written discipline policy. Please sign this form and return it to our office.

Our program will insure that age-appropriate, constructive disciplinary practices are used for your child. This care will allow the child time to look over his or her behavior. We will encourage children to choose alternatives to improper behavior. To insure a safe and successful program, discipline is a must. We welcome the ideas of parents, so feel free to share them with us.

The following steps will be used for behavior modification:

1st - Children will be corrected and asked to change their behavior.

2nd - Children will be re-directed from situation.

3rd - Children will be placed in "Time Out".

4th - Parents will be contacted if behavior is not corrected.

5th - Children shall not be subjected to discipline which is severe, humiliating, or frightening.

6th - Discipline shall not be associated with food, rest, or toileting.

7th - Spanking or any other form of physical punishment is prohibited.

8th - Children may not be denied active play as a consequence of misbehavior.

Thank you,

****

I, _____ have received in writing the disciplinary practices used by this child care facility.

_____

Signature of Parent or Guardian

_____ _____

Name of Child:_____ Date:_____

A League of Their Own Academy, LLC

Expulsion Policy

Unfortunately, sometimes there are reasons we have to expel a child from our program either on a short term or permanent basis. We want you to know that we will do everything possible to work with the family of the child(ren) in order to prevent this policy from being enforced. The following are reasons we may have to expel or suspend a child from this center:

Immediate Causes for Expulsion

- The child is at risk of causing serious injury to other children or him/herself.
- Parent threatens physical or intimidating actions towards staff members.
- Parents exhibits verbal abuse to staff in front of enrolled children.

Immediate Parental Actions for Child's Expulsion

- Failure to pay/habitual lateness in payments.
- Failure to complete required forms including the child's immunization records.
- Habitual tardiness when picking up your child.
- Verbal / Physical abuse to staff.

Child's Actions for Expulsion

- Failure of child to adjust after a reasonable amount of time.
- Uncontrollable tantrums/angry outbursts.
- Ongoing physical or verbal abuse to staff or other children.
- Excessive biting.
- Runners

Prior to expulsion, a parent will be called and correspondence will be sent home indicating what the problem is, and every effort will be made by both the center and the parent to correct the problem. If, after one or two weeks, depending on the risk to other children's welfare or safety, behavior does not improve, and the center finds that they can no longer accommodate the child, the parent will be asked to remove him/her. The parent will be given a minimum of one week's notice to find another center to provide care for this child. If the cause falls under the Immediate causes for Expulsion or Immediate Parental Parent Actions for Expulsion no warning will be given the child's childcare will terminate at the moment of Child's or Parental infraction.

I, _____ parent or guardian of _____

Understand the terms that I have read above concerning the Expulsion Policy.

Signature:_____ Date:_____

SICK CHILD POLICY:

IN ORDER FOR YOUR CHILD TO BE ADMITTED BACK INTO THE CENTER THE FOLLOWING DAY PARENT MUST PROVICE A DOCTORS NOTE FROM THE DOCTORS OFFICE STATING THE CHILD IS NOT CONTAGIOUS AND IS WELL ENOUGH TO RETURN TO SCHOOL.

ALSO KEEP IN MIND, TO PLEASE KEEP YOUR CHIKD HOME IF HE/SHE IS SICK, AS YOU WOULD LIKE OTHER FAMILIES TO SHOW THE SAME RESPECT!

We can NOT and will NOT accept a child for care if he/she is sick as described in our health policy and guidelines below.

HEALTH POLICY:

Please keep your child home if he or she:

- Has a known or suspected disease such as measles, chickenpox, mumps, strep throat, impetigo, hepatitis, etc. or a condition such as head lice.
- Has symptoms such as generalized rash, vomiting, diarrhea, chronic cough, severe cold, severe sore throat, thick-discolored nasal mucus, or persistent fever – until clear diagnosis is established and/or disease or illness is beyond the communicable period.
- If too ill to take part in regular activities, is complaining of nausea or a stomach-ache, is lethargic and/or appears ill.

If a child becomes ill at school, we will call the parent to come for the child as we do not have the facilities to accommodate or look after a sick child. Please ensure to leave a number where you can be reached or have an alternate number and that those numbers are updated when necessary.

If a child is sent home sick with vomiting, diarrhea, or a fever, he/she will not be readmitted for 24 hours. Children must be fever-free for 24 hours without medication.

If your child does become infected with a contagious disease or condition, please notify the school as soon as possible in order to help prevent the spread to others or re-infestation of the same child.

Children who are taking antibiotics and who do not have a fever and otherwise seem well or children diagnosed with an ear infection and on antibiotics for at least 24 hours need not be excluded from preschool.

Please note that if your child is too sick to go outside to play, they are too sick to be at preschool.

GUIDELINES FOR EXCLUSION OF A SICK CHILD

A child with any of the following symptoms will not be allowed under any circumstances to attend or remain at school:

CONJUNCTIVITIS:
Children with infectious conjunctivitis ("pink eye") with white or yellow eye discharge can return after they have used antibiotic treatment for 24 hours.

DIARRHEA:
An increased number of abnormally loose stools in a 24-hour period. A child MUST be free of diarrhea for 24 hours before returning to school.

EYE/NOSE DRAINAGE:
Thick mucus or pus draining from the eye or nose must be diagnosed by a doctor and stay home until mucus is clear.

FEVER:
A temperature over 99.0 F. A child must be free of fever for 24 hours before returning to school.

IMPETIGO:
A child is excluded until 24 hours after treatment is initiated.

RASH:
Skin rashes must be diagnosed by a doctor to determine whether contagious.

STREP THROAT:
A child is excluded until 24 hours after initial antibiotic treatment and cessation of fever.

VOMITING:
A child MUST be free of vomiting for 24 hours before returning to school.

CHICKEN POX:
A child is excluded until 6 days after the onset of rash or until all sores have dried and crusted.

Unfortunately, it is inevitable for children to get sick. Studies show that the average child has 8-10 colds per year lasting 7-10 days. Making a decision that a child is "too sick" to attend school can be a complex one. All of us, parents and staff, have a mutual interest in the children's health and welfare. A sick child does not belong at school. We cannot give sick children the one-to-one attention they need. Here at school, they do not get the recuperative rest they require. Clearly, we sympathize with parents whose children are sick and need to stay home from school. We understand that parents have jobs they need to attend to and are inconvenienced by their child's illness. Many of us on the staff are parents and have faced with this problem as well. At the same time, we realize that the parents of a well-child do not want their child exposed to infectious diseases while at school when it can be avoided. Therefore, it is important that these guidelines be followed.

If you are not sure whether or not it is okay to bring your child, please call ahead to ask us. We may require a doctor's decision as to whether or not the child is contagious or able to return to school. We appreciate your cooperation in this matter.

Permission for food related actives and special occasion food consumption

Pursuant to 65C-22.005(1)(c)2., F.A.C., licensed child care facilities must obtain written permission from parents/guardians regarding a child's participation in food related activities. These activities include such things as: classroom cooking projects, gardening, school wide celebrations, and birthdays.

I, _____ give/ decline permission for my child _____

(Parent or Guardian) (Child's Name)

To participate in food related activities and special occasions wherein food is consumed.

Please provide the following information:

____ My child **DOES NOT** have a food allergy or dietary restriction. He or She **MAY** participate in the activites.

____ My child **DOES NOT** have a food allergy or dietary restriction. He or She **MAY NOT** participate in activities.

____ My child **DOES** have a food allergy or dietary restriction. He or She **MAY** participate in activities, but may not eat or handle the following items (please list below):

_____
_____
_____
_____

____ My child **DOES** have a food allergy or dietary restriction. He or She **MAY NOT** participate in activities.

I understand that it is my responsibility to update this form in the event that my decision for permission changes. I agree that this form will remain in effect during the term of my child's enrollment.

_____ _____

Parent/Guardian: Date:

A League of Their Own Academy, LLC

MEDIA RELEASE PARENTAL CONSENT FORM

Dear Parent:

Please be advise that during the year your child(ren) may be photographed, videotaped or interviewed at various school events. With your consent, the photograph, video or interview may be reproduced and released for use by the media, i.e., newspapers, brochures, videos, television, internet and through social medias.

Please indicate your preference below.

Child(ren) Name(s):_____

_____Yes – My child(ren) photograph/video/interview **may** be reproduced and released for use by our Center (ALOTOA), Social media and the Media.

_____No- My child(ren) photograph/video/interview **may not** be reproduced and released for use by our Center (ALOTOA), Social media and the Media.

Parent/Guardian Signature: _____ Date: _____

FORMA DE CONSENTIMIENTO PATERNO A MEDIOS DE COMUNICACIÓN

Estimado/a padre/madre o tutor/a:

Por la presente le advertimos que durante el año escolar, posiblemente su niño/a se le tome una fotografía, se le haga una grabación en video o se le entreviste en diversos eventos auspiciados por la escuela. Con su consentimiento, se podrá reproducir la fotografía, video o entrevista para ser entregada a los medios de comunicación, p. ej., periódicos, folletos, videos, televisión, para su uso del centro ALOTOA, a través de la internet, o los medios sociales.

Por favor indique su preferencia más abajo.

Nombre de el Estudiante(s):_____

_____Si- La fotografía, video/entrevista de mi niño/a **puede** ser reproducia y entregada a los medios de comunicación para su uso.

_____No- La fotografía, video/entrevista de mi niño/a **no puede** ser reproducia y entregada a los medios de comunicación para su uso.

Firma de Padre o Tutor: _____ Fecha: _____

During the 2018 legislative session,
a new law was passed that requires child care facilities, family day care homes and large family child care homes to provide parents, during the months of April and September each year, with information regarding the potential for distracted adults to fail to drop off a child at the facility/home and instead leave them in the adult's vehicle upon arrival at the adult's destination.

FACTS ABOUT HEATSTROKE:

It only takes a car **10 minutes to heat up 20** degrees and become deadly.

Even with a **window cracked,** the temperature inside a vehicle can cause heatstroke.

The body temperature of a child increases **3 to 5 times faster** than an adult's body.

⚠ PREVENTION TIPS:

- Never leave your child alone in a car and call 911 if you see any child locked in a car!
- Make a habit of checking the front and back seat of the car before you walk away.
- Be especially mindful during hectic or busy times, schedule or route changes, and periods of emotional stress or chaos.
- Create reminders by putting something in the back seat that you will need at work, school or home such as a briefcase, purse, cell phone or your left shoe.
- Keep a stuffed animal in the baby's car seat and place it on the front seat as a reminder when the baby is in the back seat.
- Set a calendar reminder on your electronic device to make sure you dropped your child off at child care.
- Make it a routine to always notify your child's child care provider in advance if your child is going to be late or absent; ask them to contact you if your child hasn't arrived as scheduled.

My signature below verifies receipt of the Distracted Adult brochure

Parent/Guardian:

_____

Child's Name:

_____

Date:

_____

Please complete and return this portion of the brochure to your child care provider, to maintain the receipt in their records.

During the 2009 legislative session, a new law was passed that requires child care facilities, family day care homes and large family child care homes provide parents with information detailing the causes, symptoms, and transmission of the influenza virus (the flu) every year during August and September.

My signature below verifies receipt of the brochure on *Influenza Virus, The Flu, A Guide to Parents:*

Name:_____

Child's Name:_____

Date Received:_____

Signature:_____

Please complete and return this portion of the brochure to your child care provider, in order for them to maintain it in their records.

What should I do if my child gets sick?

Consult your doctor and make sure your child gets plenty of rest and drinks a lot of fluids. Never give aspirin or medicine that has aspirin in it to children or teenagers who may have the flu.

CALL OR TAKE YOUR CHILD TO A DOCTOR RIGHT AWAY IF YOUR CHILD:

- Has a high fever or fever that lasts a long time
- Has trouble breathing or breathes fast
- Has skin that looks blue
- Is not drinking enough
- Seems confused, will not wake up, does not want to be held, or has seizures (uncontrolled shaking)
- Gets better but then worse again
- Has other conditions (like heart or lung disease, diabetes) that get worse

How can I protect my child from the flu?

A flu vaccine is the best way to protect against the flu. Because the flu virus changes year to year, annual vaccination against the flu is recommended. The CDC recommends that all children from the ages of 6 months up to their 19th birthday receive a flu vaccine every fall or winter (children receiving a vaccine for the first time require two doses). You also can protect your child by receiving a flu vaccine yourself.

What can I do to prevent the spread of germs?

The main way that the flu spreads is in respiratory droplets from coughing and sneezing. This can happen when droplets from a cough or sneeze of an infected person are propelled through the air and infect someone nearby. Though much less frequent, the flu may also spread through indirect contact with contaminated hands and articles soiled with nose and throat secretions. To prevent the spread of germs:

- Wash hands often with soap and water.
- Cover mouth/nose during coughs and sneezes. If you don't have a tissue, cough or sneeze into your upper sleeve, not your hands.
- Limit contact with people who show signs of illness.
- Keep hands away from the face. Germs are often spread when a person touches something that is contaminated with germs and then touches his or her eyes, nose, or mouth.

When should my child stay home from child care?

A person may be contagious and able to spread the virus from 1 day before showing symptoms to up to 5 days after getting sick. The time frame could be longer in children and in people who don't fight disease well (people with weakened immune systems). When sick, your child should stay at home to rest and to avoid giving the flu to other children and should not return to child care or other group setting until his or her temperature has been normal and has been sign and symptom free for a period of 24 hours.

For additional helpful information about the dangers of the flu and how to protect your child, visit: http://www.cdc.gov/flu/ **or** http://www.immunizeflorida.org/